

CEDAR CANYON ELEMENTARY SCHOOL

HOME OF THE FALCONS



JULY 2023 NEWSLETTER

15011 Coldwater Road, Fort Wayne, IN 46845
Phone: 637-6101 Fax: 637-6120

MARK YOUR CALENDAR

August 3	New Student Registration at CCE (12:00-6:00pm) Enter through Door #1 No need to attend if you completed everything online.
August 7	School Board Meeting 6:00pm
August 14	PreK Open House 4:00 - 6:00pm
August 14	Kindergarten Orientation 4:00 - 6:00pm (30min session by appt. See below)
August 14	Meet the Teacher Open House for Grades 1-5 (6:00 - 7:00pm)
August 16	1 st Day for Students (Grades K-5) - 7:45am - 2:30pm
August 18	Falcon Factor Assembly 8:00am
August 21	1 st Day for Preschool
August 21	Falcon Friendly Assembly for "New to CCE" Students in Grades 1-5
August 21	School Board Meeting
August 23	NWEA Testing Window Opens (Grades ???)
August 31	Picture Day - All Students will Have Their Picture Taken

KINDERGARTEN ORIENTATION FOR STUDENTS AND PARENTS

Kindergarten orientation will be on Monday, August 14. There will be 3 sessions that will be 30 minutes each. They will be 4:00 – 4:30pm; 4:45 – 5:15pm and 5:30 – 6:00pm. There will be 15 minutes available after each session to explore the school and a school bus. Only 2 adults and the kindergartner may attend. Please bring in all school supplies including PE shoes. There will be 6 slots per session available on August 7 through the Cedar Canyon website.

PRESCHOOL MEET THE TEACHER OPEN HOUSE

AUGUST 14 from 4:00 – 6:00pm

MEET THE TEACHER OPEN HOUSE FOR GRADES 1-5

AUGUST 14 for Grades 1-5 6:00 – 7:00pm

BRING YOUR SCHOOL SUPPLIES TO PUT IN YOUR LOCKER!

If you ordered a Schoolkidz Supply Kit, it will be in your
child's classroom.

Complete a Transportation Form, which tells your teacher and the office what
your student's "normal" transportation home from school each day.

Learn about and JOIN the PTO. Cedar Canyon has a very active and
supportive PTO.

The student supply list can be found on the website at www.nacs.k12.in.us
under Information as well as the end of this newsletter.

**THIS IS THE ONLY NEWSLETTER THAT WILL BE MAILED DURING THE 2023-2024 SCHOOL YEAR.
ALL SUBSEQUENT NEWSLETTERS AND INFORMATION WILL BE FORWARDED BY E-MAIL AND
PLACED ON THE CORPORATION WEBSITE (www.nacs.k12.in.us) IF YOU HAVE PROVIDED
E-MAIL INFORMATION AND YOU DO NOT RECEIVE THE SEPTEMBER NEWSLETTER BY
SEPTEMBER 1, PLEASE CONTACT THE SCHOOL.**

You must complete your own Basic Criminal Background Check if you intend to volunteer, chaperone, or participate in activities that involve extended interaction with students other than your own. Background checks will be completed through Raptor Technologies. The link can be found on the district website under parents. There is a cost of \$15.00 to submit the background check and it is valid for three years. If you anticipate volunteering in the classroom, going on a field trip, helping with field day or similar activities, please complete a background check. If you don't remember if you have completed this, please call the office and we can verify that information.

REGISTRATION INFORMATION

PLEASE NOTE THAT PARENTS OF **ALL** NEW STUDENTS REGISTERING FOR SCHOOL IN NORTHWEST ALLEN COUNTY **MUST** PROVIDE A CURRENT UTILITY BILL (GAS, ELECTRIC OR WATER) AND DRIVER'S LICENSE WITH CORRECT ADDRESS TO VERIFY RESIDENCY.

IF YOUR CURRENT ADDRESS AT THE TIME OF REGISTRATION IS OUTSIDE OF THE NORTHWEST ALLEN COUNTY DISTRICT, AND YOU ARE IN THE PROCESS OF BUILDING A HOME IN THE NACS DISTRICT, YOU MUST CONTACT THE CCE TO OBTAIN AN AFFIDAVIT.

Cedar Canyon says goodbye to:

Mrs. Cobbs, PE Teacher

Mrs. Shrawder, 3rd Grade Teacher

Mrs. Clark, 3rd Grade Teacher

Mrs. Snyder, 4th Grade Teacher

Mrs. Geisleman, PreK Teacher

Mrs. Berish, Cafeteria Manager

We want to welcome:

Mr. Degitz, Dean of Students

Mrs. Molter, PE Teacher

Mrs. Watts, 3rd Grade Teacher

Miss Gonzalez, 3rd Grade Teacher

Mrs. Mathis, 4th Grade Teacher

Mrs. Sanchez, PreK Teacher

Mrs. Richardson, Cafeteria Manager

PICTURE DAY IS AUGUST 31!

All students will get their picture taken on this day.

If your child is absent on this day or once you receive the pictures you don't like the picture, re-take day is October 12.



QUESTIONS?

Please refer to the student handbook, located on the Cedar Canyon website, under "About Us".

If you can't find what you need, call us at 260-637-6101 or email us:

Lynda.myers@nacs.k12.in.us – Secretary/Treasurer

Karen.peters@nacs.k12.in.us – Secretary/Attendance

3rd-5th grade students - Come join Cedar Canyon's Cross Country team!!!

We are almost ready for another fun season! All levels of runners are needed! If you enjoy being outside running around and having fun, cross country is the place for you! Mrs. Moeller and Mrs. Ward will be the coaches this season. Cross country will meet for practice on Tuesdays and Thursdays after school from 2:30-3:30. Sign-ups to join the team will be online in August. Look for information in future emails!

We have several meets to offer this year! You will sign up for each race individually. The link for each race will be emailed to cross country families as soon as it becomes available.

Otter Classic @ Eel River on September 8

Kinderlauf @ Berne (Date TBD)

Husky Hustle @ Hickory Center on September 22nd

Cadet Mile @ Shoaff Park (Date TBD)

Cougar Chase @ Perry Hill on September 29th

Please email Mindy Moeller or Sarah Ward if you have any questions!

Mindy.moeller@nacs.k12.in.us

Sarah.ward@nacs.k12.in.us



MEET THE SCHOOL SOCIAL WORKER

Sarah Hartman, MSW, LSW

About Me:

Hi! My name is Sarah Hartman or as your kids know me, Mrs. Hartman! I am a NACS district Social Worker. I spend time at four of the elementary schools: Aspen Meadow, Cedar Canyon, Oak View, and Perry Hill. My week can vary based on the needs of the school, but consists of traveling to and from the schools meeting students, staff, and parents/caregivers. I am starting my third year at NACS and I feel so lucky to serve my community!

Social Work has been my passion since I was 18 and starting my degree at Ball State. I graduated with my Bachelors of Social Work from Ball State and then with my Masters of Social Work from Indiana University. I also hold a license to practice Social Work in Indiana.

My Role:

My role as a school social worker is to be a team player in meeting the needs of student and their families. Social workers wear many different hats, but the primary role is to help and advocate for others. In the school system setting, we are here to support students, staff, and families.

With the consent of parents/caregivers, I am able to assist with mental health concerns, behavioral concerns, consultations with students and team members, focused groups, and individual counseling based on specific needs. My role also included helping families who may need assistance in finding resources in the community or working through an unexpected event. As a school social worker, my main goal is to build meaningful relationships, support the NACS mission, empower students/staff/families, and to collaborate with an interdisciplinary team to enhance the success of our students.

Contact Info:

Please feel free to reach out!

- sarah.hartman@nacs.k12.in.us
- 260-637-3158 ext 6038



"Knowing that we can be loved exactly as we are gives us all the best opportunity for growing into the healthiest of people." -Fred Rogers

SPREAD THE WORD:
Help Feed the Gator



Located near Door 9

OUR PAPER GATOR IS
OPEN
TO ALL STUDENTS, THEIR
FAMILIES, OUR NEIGHBORS
AND BUSINESSES

DEVICE PROTECTION PLAN

ACCIDENTS HAPPEN...

...THE NACS DEVICE PROTECTION
PLAN IS THE ANSWER.

ONLY \$25 PER STUDENT

1ST REPAIR IS FREE!

75% DISCOUNT ON SECOND REPAIR.

SEE THE 2023-2024 ENROLLMENT FORM FOR DETAILS



Northwest Allen County Schools Device Protection Plan 2023-2024

Northwest Allen County Schools' optional Device Protection Plan provides full coverage for the first accidental damage claim and offers assistance to families in managing expenses due to accidental damage.

What is covered?

- This Device Protection Plan covers the NACS laptop or Chromebook, adapter, and case.
- The plan will provide **full replacement cost coverage for one incident claim per school year**, per student covered, at no additional cost to the family.
- If a student device is accidentally damaged a second time during the covered school year, the plan will discount charges by 75% and the student will be charged 25% of the cost of the replacement part (approx. part costs listed below).

What is not covered?

- Damages deemed by administration to be intentional are not covered by this plan and the student will be charged the full cost of the repairs or device replacement. Intentional damage might include breakage and the removal of parts, including screws, keys, or rubber bumpers.
- Loss or theft of the device is not covered by this program. The student is responsible for the full replacement cost if the device is lost or stolen.
- **Students will be charged the full cost of replacement parts after the second incident claim during a covered school year.**

Program Enrollment:

- The cost of the program is an annual, non-refundable fee of \$25, per school-issued device.
- Coverage begins upon receipt of payment and this signed agreement. Coverage ends when the device is returned at the end of the school year or upon withdrawal. If the device remains with the student over summer break, coverage ends at the start of the first day of the new school year.
- To enroll in the program after September 1, the device must first be inspected by the school media assistant(s) or the NACS Technology Department and any needed repairs must be made at full cost before coverage will go into effect.
- As this is an optional program, fees for students on a free or reduced lunch program are not discounted.

It is the student's responsibility to protect the device from damage, loss, or theft. All repairs must be handled only by the NACS Technology Department.

Repairs deemed by the NACS Technology Department to be due to device defects or issues that would normally be covered under a manufacturer's warranty will be made at no charge to the student, regardless of participation in this program and will not count against claim limits.

NORTHWEST ALLEN COUNTY SCHOOLS

2023-2024

2023

August 15	Staff Orientation	(no students)
16	1 st Day for Students (K-12)	
	Buses Run	
September 4	Labor Day	<u>(no school)</u>
October 20	Parent Teacher Conferences	<u>(no students)</u>
23	Fall Break	<u>(no school)</u>
November 22-24	Thanksgiving Break	<u>(no school)</u>
December 22	*No School (Potential Make-Up Day)	<u>(no school)</u>
25 – Jan. 4	Winter Break	<u>(no school)</u>

2024

January 5	Records Day	<u>(no students)</u>
8	School Reopens	
15	Martin Luther King Jr. Day	(no school)
February 19	President's Day (Potential Make-Up Day)	<u>(no school)</u>
March 15	*No School (Potential Make-Up Day)	<u>(no school)</u>
29 – April 5	Spring Break	<u>(no school)</u>
19	*No School (Potential Make-Up Day)	<u>(no school)</u>
May 27	Memorial Day	<u>(no school)</u>
May 31	**Last Student Day	
June 3	**Records Day	<u>(no students)</u>
June 9	Commencement	

*Potential Make-Up Day(s)

**If additional make-up days are required, these dates will change accordingly.

Board Approved 5/9/22

ONLINE LUNCH DEPOSITS AVAILABLE

Starting June 1st 2022, parents can take advantage of the convenience of online account access at <https://nacs.familyportal.cloud>.

By accessing this site you can make deposits, check and transfer balances and see account history.

Online deposits can be credited to your students account within minutes. There is a small fee for online deposits. We will accept Discover, MasterCard & Visa credit and debit cards. We will still gladly accept deposits at the registers in cash or check form.

You will need your student's ID number to enroll. This can be found on their ID card, book fee statement, report card or class schedule. **There is no fee to access account balances and/or history.** You can even transfer any funds that have been deposited online amongst your students.

Another feature Meal Magic allows is family deposits. You may send in one check for multiple students regardless what school they attend. As before, any balances remaining at the end of a school year will transfer with the student within NACS.

Free/Reduced Meal Assistance Information

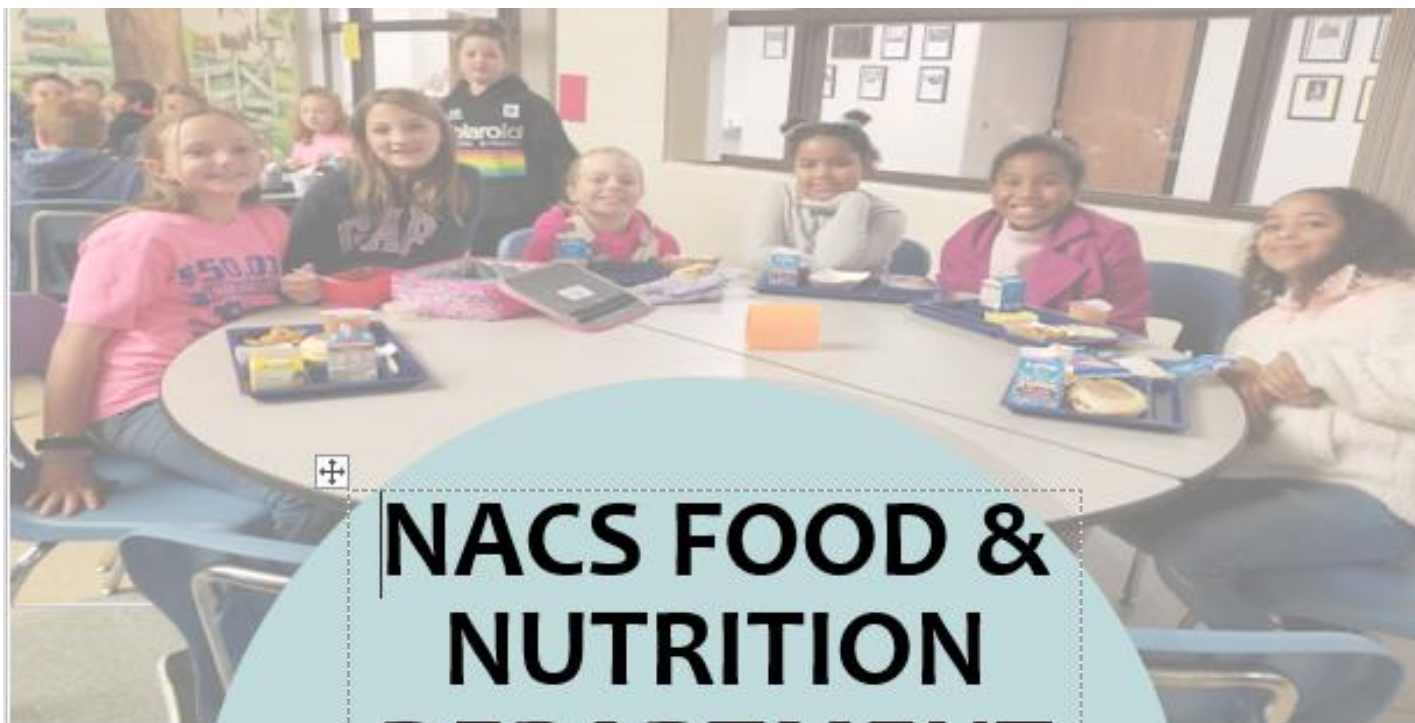
Free/Reduced Assistance applications from the 2022-2023 School Year will expire on September 24, 2023. You must fill out a new application each year or be qualified through Direct Cert.

Applications for Free & Reduced meals for school year 2023-2024 will be taken **after July 1, 2023** at <https://nacs.familyportal.cloud>. The link for that site will be available on July 1, 2023 on the Food Service website. Paper applications will also be available at the school offices after **July 1, 2023** as well as during onsite registration.

The Direct Certification process is a computer matching system which we use to match students in our database with those currently receiving some Medicaid, TANF or Food Stamp (SNAP) benefits. We send all matching families a letter stating their approval and the students that will receive benefits. Should you receive a letter and a student is not listed, please contact our office at (260) 637-8768. Direct Cert approval letters should be received prior to registration if you were qualified for SNAP benefits prior to our matching process. If you do not wish to receive these benefits please sign the letter, state that you wish to decline benefits and return it to our office.

You may submit your completed application online at <https://nacs.familyportal.cloud>, fax both sides of your application to (260) 637-8767, or mail it to: Leeanne Koeneman, Food Service Director, 3701 Carroll Rd. Ft Wayne, IN 46818. Make sure you give a current telephone number and address where you can be reached on the application should we need to reach you to process your application. Failure to do so may lengthen the process of your application. If you have any questions, please call Leeanne Koeneman at (260) 637-8768.





NACS FOOD & NUTRITION DEPARTMENT

Join our Food Service Team
We are looking for dependable, positive individuals who are looking to make a difference in children's lives while providing nutritious meals to our students!



Northwest
Allen County
Schools

Apply Online: www.applitrack.com/nacs/onlineapp

No Nights or Weekends

Summers Off

Starting Pay \$14.51/hr

Opportunities for Advancement

START

your day the right way with School Breakfast!



School Breakfast
will give you **MORE** energy,
keep your body healthy
and help improve your grades!

School Name: Northwest Allen

County Schools

Breakfast Times: Prior to classes

Prices: See Menu for prices

Location Served: Cafeteria



For anyone who has, does, or may bring a child to school or pick up a child after school.

Please, please follow these simple rules. Our line will move faster and more smoothly!

In the Morning Doors Open at 7:25am and Close at 7:45am:

1. **Always** have your child get in or out on the **sidewalk side** of the car and move across the white line. It can be hard to slide by child seats but please do not let your child out on the driver's side.
2. Permit your child to exit anywhere along the length of the sidewalk, indicated by the **RED STRIPE** down the middle of the drive.
3. If you have issues to discuss with your child; papers to find or sign; instructions to give, please park in a space and then walk your student into the building.
4. If you leave a space between you and the car in front of you, you can pull around if the person in front is delayed.
5. Please do not leave your vehicle in the pick-up line to come into the school... if you need to come into the building, please park in the lot and come in.
6. If you arrive after 7:45am, you must park and walk your student into school.

In the Evening, Students are Dismissed at 2:25pm:

1. **ANY TIME** you pick your child up: have an **easily read sign** in the front window of the car!! Even if we know your car, please follow this. A big Thank You to those of you that do so every day!! **This is especially important if you rarely pick up your child. Always have a sign. Signs are available in the office.**
2. If your child needs help in buckling up or getting settled, please get your child in the car and pull up so you are not holding up the rest of the line.
3. If you regularly pick up your child and you are having someone else do it, please be sure to call the office and let them know or send a note. I need to verify who is picking up your child; if there is no indication, we have to call inside and have it verified. This slows things down.
4. If your child normally rides to a daycare and you change transportation. **PLEASE** tell the daycare.

Until we get to know our new car riders, and our new families learn these procedures, the car line may move slowly to ensure the safety of our students. Thank you in advance for your patience.

Dear Parents,

I would like to take this opportunity to share with you the safety practices and procedures at Cedar Canyon. It is an ongoing and collective effort between parents, the community and staff to ensure our school is as safe as possible. I believe it is important to share this information with parents, however, I ask that it be kept as discreet as possible among our school family. This information will **not** be posted on the internet or provided to media sources to help preserve the integrity and effectiveness of all our policies and procedures at Cedar Canyon.

Enter Building: Procedural Reminders

- *All adult entry into the building is through Door #1 only.*
- *Camera/buzzer system at Door #1. All persons entering the building will be buzzed in outside Door #1 according to the instructions posted on the door.*
- *Door #1 will be unlocked during student arrival time only. This entrance area will be supervised and everyone must sign in at the office and receive a badge. In order to receive a badge, your State Issued ID must be scanned. Badges must be worn and visible.*

Visitor/Volunteer Access: Procedural Reminders

- *Classroom visits must be pre-arranged with the teacher.*
- *Visitors are **not** permitted to eat lunch with students or attend recess on the playground during the school day unless participating in a special event.*
- *On occasion, entering for special school events during the school day may occur at Door #5 near the gym. This entrance will be supervised and parents may need to sign in. If this entrance is locked, parents will need to walk around to Door #1 (main entrance).*
- *All building doors are locked (from outside entry) throughout the school day. Volunteers, students and staff are asked to not allow entry into the building from all exterior doors.*

General Student Safety: Procedural Reminders

- *All student absences need to be called in by 8:30am.*
- *Parents must walk tardy students into the building and sign them in.*
- *All student transportation changes must be made by 2:00pm.*
- *Parents must notify the office if anyone other than themselves will be picking up their student(s).*
- *Students being dropped off to school need to exit their vehicle from the curb side.*
- *Students being picked up from school need to be transported using appropriate safety devices (i.e. car seats, boosters, etc. . .) as mandated by State Law.*
- *Students and staff are trained NOT to open outside doors for visitors.*
- *Video surveillance is utilized in and around the building at all times.*
- *On-going practice, drills, and discussion regarding school safety and emergency scenarios among staff and students will occur throughout the school year.*

I would like to **Thank You** in advance for your cooperation and support with our Safety Procedures.

Partners in Education,

Mrs. Courtney Bailey, Principal

CEDAR CANYON SUPPLY LIST 2023 – 2024

Kindergarten

2 Pkg. Stickers - Assortment
 1 Each Headphones with mic – On-Ear
 1 Each Binder, 3-Ring, Heavy Duty, View, 1", White
 1 Each Binder, 3-Ring, Heavy Duty, View, ½", white
 3 Each Folder, Poly, 2 Pocket, w/Prong, (1 Green/2 Blue)
 2 Box Storage Bags, Economy Zip, Quart (25 ct.)
 1 Box Storage Bags, Economy Zip, Gallon (15 ct.)
 1 Pair Scissors, "For Kids", 5" Blunt Tip
 6 Boxes Crayons, 24/Box
 20 Each Glue Sticks, washable, purple, dries clear
 1 Glue, Washable 4 oz.
 2 Dz Pencils, #2, Sharpened
 2 Sets Markers, Washable, Classic Colors, Wide Tip, 10/Set
 1 Set Markers, Washable, Classic Colors, 10/Set (1 Fine Tip/2 Wide Tip)
 8 Each Marker, Dry Erase, Fine Tip, Low Odor, Black
 1 Box Facial Tissues
 1 Each Composition Books, Marble Cover, Wide Ruled, 100 Sheets, Black
 1 Each Pencil Box
 1 paint shirt for art

1st Grade

24 - #2 pencils w/ erasers, sharpened (yellow only)
 1- pair of headphones – On-Ear (child's name marked)
 1-Notebook, Spiral, Wide Ruled, 70ct
 8-Dry Erase Markers, Chisel Tip, Black, Low Odor
 3-Boxes Crayons (24 pack)
 1-Scissors, "For Kids" 5" Pointed Tip (child's name marked)
 1-Pencil Box (child's name marked), plastic, 8" x 5"
 1-White 1", 3 ring binder w/ clear view pocket front, heavy duty
 4- 2 pocket, poly folders, with prong (1red, 1 green, 1 yellow, 1 blue)
 1- Clipboard, letter size 12"x8.5" [Low Profile](#) (child's name marked)
 5- Glue sticks, washable, purple, dries clear
 1 - Composition Book, Marble Cover, WR, 100 Sheets, Black
 1- box of storage bags. Quart, slide lock, 20 Count
 1- box facial tissues
 1 – paint shirt for art

2nd Grade

48- #2 pencils w/ erasers, sharpened, yellow
 3- 24 count box of crayons, tuck box
 1 – binder, 3 Ring, Heavy Duty, View, 1", Black
 1-box Classic Colors washable markers (wide tip)
 10- glue sticks, washable, purple, dries clear, .21 oz
 1- Scissors, pointed, 5"
 8- dry erase markers, chisel tip, low odor, black
 1- 12 inch/cm ruler, with center holes
 1- pencil box, plastic, 8" x 5"
 4- Spiral notebooks, wide ruled, 70ct (1-red, 1-blue, 1-green, 1-black)
 2- Boxes of tissues
 2- Large pink erasers
 6- Highlighters, Yellow, chisel tip, pocket clip
 5- poly, 2-pocket, 3 hole, folders w/prongs: yellow/red/green/blue/orange
 1- box of storage bags. Quart, slide lock, 20 Count
 1 – composition book, marble cover, wide-ruled, 100 count
 1 – headphones (over the ear) or earbuds
 1 – paint shirt for art
 1 – swimsuit (one-piece for girls) for swimming unit (TBD)

3rd Grade

1-set Markers, washable
 1-set, colored pencils, 7"
 1-eraser, large, pink
 1- box crayons
 6- glue sticks
 1- box of dry erase markers
 1- box Quart sized storage bags
 2- Boxes of facial tissue
 1 – Package of disinfecting wipes
 1-Hand sanitizer (8 or 12 oz)
 24- #2 pencils
 1- 2pk Spiral notebooks, one subject, wide ruled, 70 count (red/blue)
 1- Pencil case, vinyl, Bank Bag (8.5" x. 4.75")
 2- Highlighter, chisel tip
 1- Pair scissors (7")
 2 – Highlighters
 1 – headphones/earbuds
 1 – Composition Books, Marble Cover, Wide Ruled, 100 Sheets, Black
 1 – paint shirt for art

4th Grade

2-Binders, 3-Ring, 1" (1 black/1 blue)
 1-pencil case, fabric or vinyl
 2 - Spiral notebooks, one subject, wide ruled, perforated, 70 count (1 blue/ 1 yellow)
 2 – Pkg. Filler Paper, wide ruled, 100 Ct.
 1 – Composition Books, Marble Cover, Wide Ruled, 100 Sheets, Black
 4 dz –#2 wood pencils, sharpened
 8 – glue sticks, washable, purple, dries clear
 1 – set markers, 8 count, washable, classic colors, fine tip
 1- colored pencils, 7", sharpened, 8/set
 1 – crayons, 24 count
 1- pair scissors, 5", pointed tip
 6-dry erase markers, chisel tip, low odor, black
 2 – large pink erasers
 1-boxes facial tissues, 200 count
 1 – headphones/earbuds
 4 – highlighters, yellow, chisel tip w/clip
 1 – ruler, 12"
 1 – paint shirt for art
 1 – swimsuit (one-piece for girls) for swimming unit (TBD)

5th Grade

1 – index cards 3" x 5", ruled, 100 pack, white
 3 – dozen #2 pencils, sharpened
 8 – dry erase markers, fine tip, low odor, black
 2 – pkg. filler paper, wide rule, 10.5" x 8", 120 count
 6 – glue sticks, washable, .26 oz, white
 2 – composition book, marble cover, black, wide ruled, 100 sheets
 1 – composition book, marble cover, yellow, wide ruled, 100 sheets
 1 – spiral bound notebook, blue, 100 sheet
 1 disinfecting wipes 100ct.
 1 – box facial tissues, 200 ct.
 1 – headphones/earbuds
 1 – paint shirt for art

All Cedar Canyon students will be participating in Physical Education classes. Students are required to keep a separate pair of gym shoes in their classroom or locker to change into before they go to Physical Education class. Please be mindful of the following requirements for gym shoes. Shoes do not have to be brand new. Shoes must fit. (Shoes that are too big or too small are unsafe.) Shoes should be "non-marking". For your student's safety, please avoid shoes with foam or fabric bottoms as they are extremely dangerous on wood floors. Shoes should only be worn in Physical Education Class. If your Kindergarten/1st Grade child cannot tie shoes, please purchase Velcro (no-tie) shoes. **All 2nd – 5th Grade students MUST have laced tie-up shoes.**